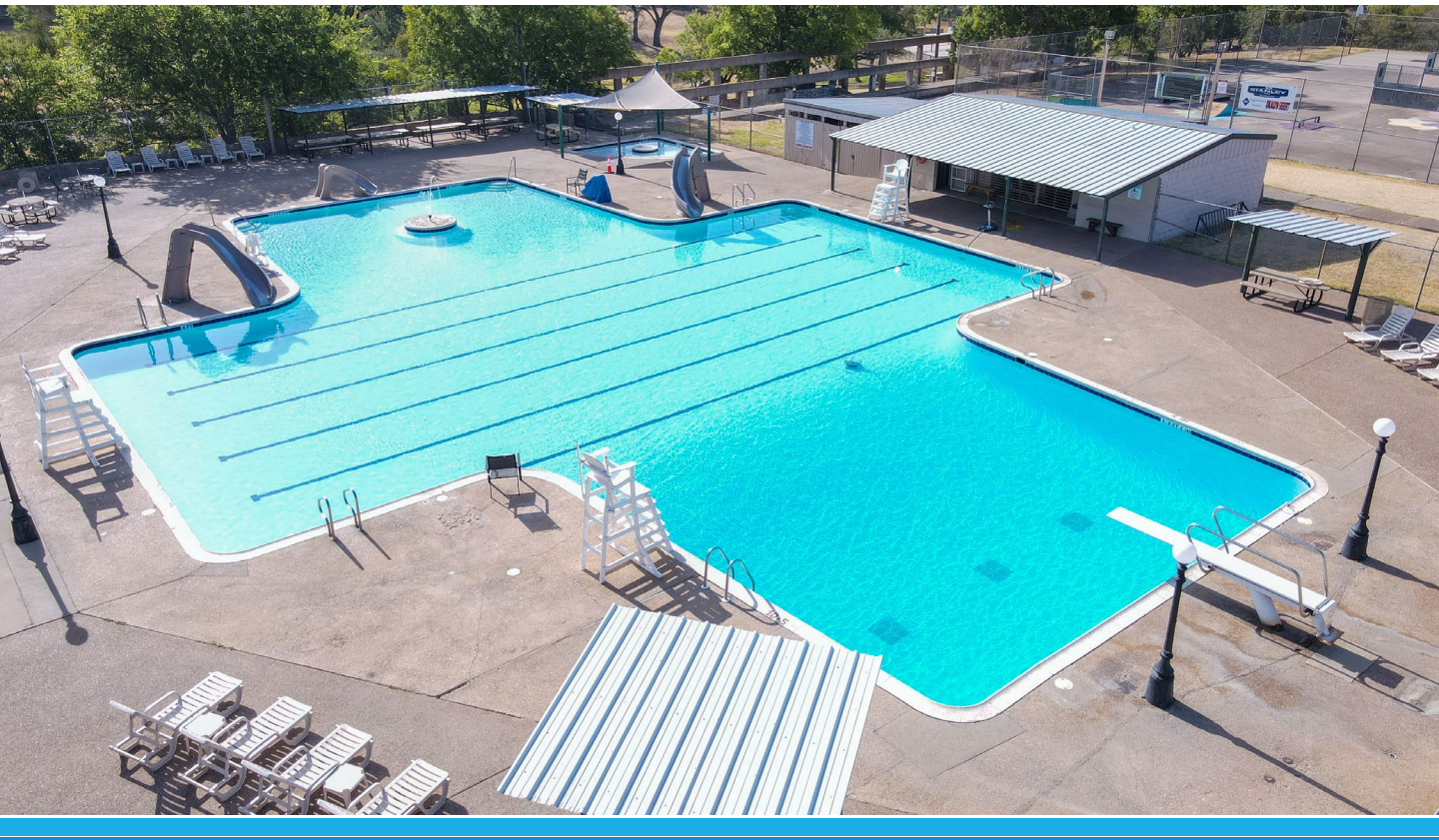
Date: 11/17/2026
Agenda Item: 4a
Resolution: 2026-131

City of Gatesville
Spur Capital of Texas

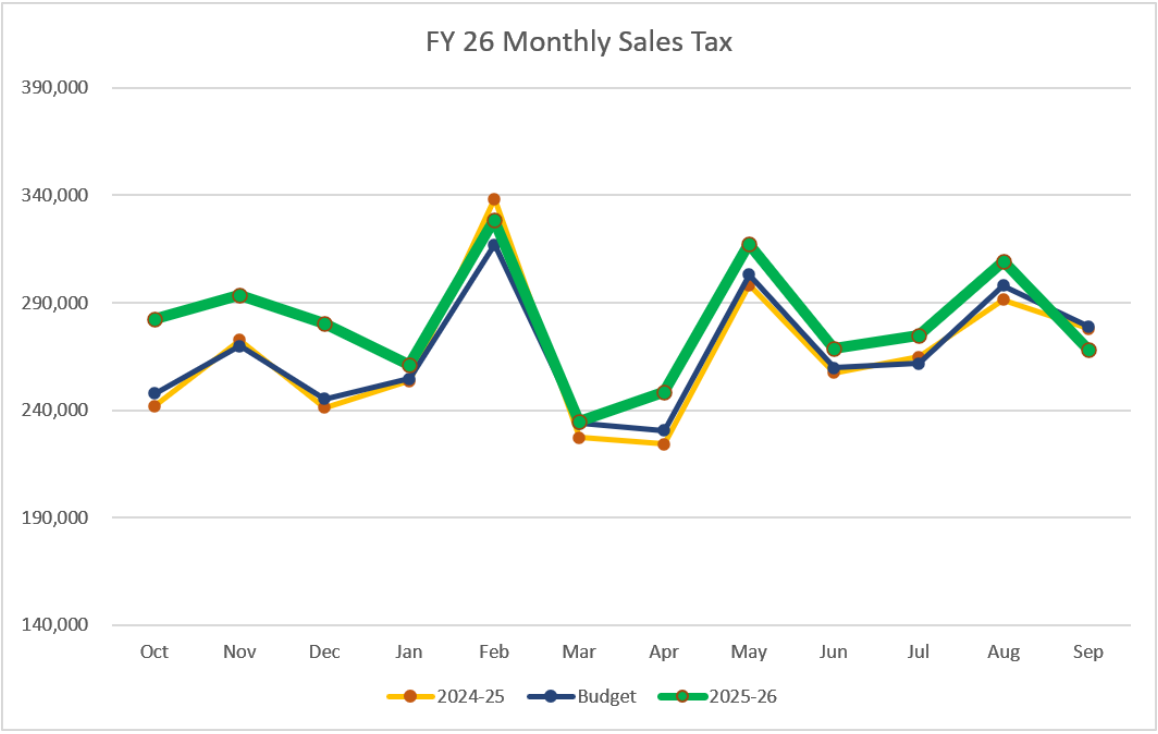
FY 2025-2026
Monthly Financial Report
SEPTEMBER
2026



General Fund

Revenues	SEPTEMBER	2025-26 Budget	2025-26 YTD	% YTD
AV Taxes	13,806	3,207,455	3,402,788	106.1%
Sales Tax	268,290	3,200,000	3,368,142	105.3%
Franchise Fees	85,614	822,000	843,192	102.6%
Fines & Fees	9,826	152,000	158,448	104.2%
Other taxes	1,300	15,000	13,175	87.8%
Licenses & Permits	13,177	183,100	166,827	91.1%
Rental Income	3,250	52,000	55,310	106.4%
Parks & Rec	34,820	460,000	472,157	102.6%
Misc. Revenues	3,091	160,500	212,959	132.7%
Intergovernmental	34,673	403,879	385,217	95.4%
Inter fund Transfers	75,677	599,526	600,351	100.1%
TOTAL REVENUES	**543,525**	**9,255,460**	**9,678,566**	**104.6%**

Expenditures	SEPTEMBER	2025-26 Budget	2025-26 YTD	% YTD
LIBRARY	32,447	342,872	341,466	99.6%
ADMINISTRATION	130,308	1,491,849	1,539,921	103.2%
PLANNING	33,611	379,948	406,000	106.9%
POLICE	322,488	3,126,649	3,076,234	98.4%
COURT	15,007	165,292	158,937	96.2%
FIRE	10,569	370,678	257,392	69.4%
STREET	140,259	1,338,501	1,363,121	101.8%
FLEET SERVICES	14,813	158,589	169,487	106.9%
PARKS & RECREATION	71,284	824,137	862,271	104.6%
FT HOOD REC MGMT	33,666	371,459	273,257	73.6%
FITNESS CENTER	52,000	345,283	395,237	114.5%
SWIMMING POOL	10,142	123,848	107,347	86.7%
CIVIC CENTER	5,223	114,352	111,390	97.4%
TRANSFER EXPENSE	0	477,003	102,023	21.4%
TOTAL EXPENDITURES	**871,815**	**9,630,460**	**9,159,194**	**95.1%**
Gain (Loss)			**519,372**	



Expenditures	Budget	YTD	
Salaries	$4,694,734	$4,532,890	96.6%
Benefits	$1,383,553	$1,146,874	82.9%
Professional Services & Training	$693,736	$747,064	107.7%
Utilities	$288,620	$438,750	152.0%
Materials & Supplies	$403,595	$408,161	101.1%
Maintenance & Operations	$1,357,905	$1,451,482	106.9%
Lease & Rental	$165,996	$191,994	115.7%
Miscellaneous	$49,062	$19,818	40.4%
Grant Expenses	$0	$0	0.0%
Debt Service	$68,112	$10,090	14.8%
Transfers	$477,003	$102,023	21.4%
Capital Outlay	$48,144	$110,048	228.6%
Total Expenditures:	**$9,630,460**	**$9,159,194**	95.1%

-All values are preliminary and presented on a cash (non adjusted) basis, actual year end balances presented in the ACFR may vary.

-Sales tax collections YTD are exceeding budget, and higher than prior year.

-Property tax collections are above budget for the YTD.

-Utility expenses are above budget due to one time Police communication equipment.

-Capital outlay is increased due to unplanned drainage culvert replacement, and budgeted expenditures.

Water & Sewer Fund

	SEPTEMBER	2025-26 Budget	2025-26 YTD	% YTD
Water				
Revenues				
Water Sales				
Residential	273,767	2,728,209	2,448,723	89.8%
Commercial And Institutional	338,935	3,685,563	3,011,902	81.7%
Wholesale	224,039	1,404,183	1,396,252	99.4%
Connections & Installs	9,955	31,300	72,928	233.0%
Misc.	8,559	71,000	140,153	197.4%
Subtotal	855,255	7,920,255	7,069,959	89.3%
Expense				
Distribution & Collections				
Personnel	89,340	783,874	789,241	100.7%
O&M	40,388	516,924	679,349	131.4%
Debt Service	-	221,225	215,500	
Capital Outlay	-	1,659,852	88,566	5.3%
Production				
Personnel	67,609	609,216	600,306	98.5%
O&M	300,375	1,892,096	2,196,031	116.1%
Debt Service	20,564	936,977	1,115,965	
Capital Outlay	-	1,178,660	274,819	23.3%
Subtotal	518,276	7,798,824	5,959,778	76.4%
Sewer				
Revenues				
Sewer Fees				
Residential	157,465	1,949,999	1,769,767	90.8%
Commercial And Institutional	261,018	2,874,730	2,786,072	96.9%
Connections & Installs	8,098	9,300	54,577	586.9%
Misc.	3,060	29,000	27,635	95.3%
Subtotal	429,641	4,863,029	4,638,050	95.4%
Expense				
Personnel	80,002	656,198	722,472	110.1%
O&M	178,066	1,237,321	1,158,967	93.7%
Debt Service	-	945,366	899,496	
Capital Outlay	81,162	10,546,705	3,578,683	33.9%
Subtotal	339,229	13,385,590	6,359,618	47.5%
Sanitation				
Revenues	75,095	905,868	915,507	101.1%
Expense	73,596	879,000	910,966	103.6%
Non Departmental				
Revenues				
Grants & reimbursements	323,656	9,842,551	3,183,490	32.3%
Interest	10,783	153,600	278,162	181.1%
Subtotal	334,439	9,996,151	3,461,652	34.6%
Expense				
Transfers and Franchise fees	93,445	982,363	1,011,112	102.9%
Grand Total				
Revenues	**1,694,430**	**23,685,303**	**16,085,168**	67.9%
Expense	**1,024,547**	**23,045,777**	**14,241,473**	61.8%
Gain (Loss)	**669,883**	**639,526**	**1,843,695**	

-All values are preliminary and presented on a cash (non adjusted) basis, actual year end balances presented in the ACFR may vary.

-Water and Sewer revenues are increasing due to rate increases taking effect.

-Water expenditures are as expected, P&I debt service payments are in August and September.

-Installations are elevated due to duplex tap and meters.

-Major capital expenses continue to be Stillhouse rehab Phase 1.

- Multiple Grant projects are entering construction phases.

Airport Fund

		FY26	YTD	% of
AIRPORT REVENUE		Budget	SEPTEMBER	Budget
060-4-101-4203	RECEIPTS OF GAS/OIL SAL	23,000	17,728	77.1%
060-4-011-4302	RECEIPTS OF HANGAR RENT	28,500	40,600	142.5%
060-4-101-4303	RECEIPT OF BUILDING LEASES	-	-	
060-4-101-4550	MISCELLANEOUS	-	204	
060-4-011-4600	GRANT REIMBURSEMENTS	5,000	90,373	1807.5%
060-4-011-4400	INTEREST	-	5,786	
TOTAL REVENUE		**$ 56,500**	**$ 154,691**	**273.79%**
EXPENDITURES				
060-5-150-10080	CONTRACT SERVICES	7,200	1,326	18.4%
060-5-150-20010	UTILITIES	6,000	5,047	84.1%
060-5-150-20020	MAT., SUP., & PRINTING	1,000	1,174	117.4%
060-5-150-20045	PROP, LIAB, WC INSURAN	3,700	4,013	108.5%
060-5-150-20090	EQUIPMENT PURCHASE	-	-	
060-5-150-20170	CREDIT CARD SERV FEE	450	436	96.8%
060-5-150-30010	GAS & OIL	-	-	
060-5-150-30015	FUEL FOR RESALE	20,000	15,479	77.4%
060-5-150-30020	MISCELLANEOUS	600	-	0.0%
060-5-150-30070	SOFTWARE MAINT. AGREEMENT	1,195	1,195	100.0%
060-5-150-40010	CAPITAL OUTLAY	100,000	-	0.0%
060-5-150-50010	REPAIRS & MAINTENANCE	15,550	9,265	59.6%
060-5-150-61415	GRANT EXPENDITURES	-	-	
TOTAL EXPENSES		**$ 155,695**	**$ 37,934**	**24.36%**
Gain (Loss)			**116,758**	

Fuel tank, POS and pump system replacement completed in FY25, eligible for RAMP grant 90/10.
Reimbursement request of $90,373 received from TxDOT Aviation in October.
New fueling system is online and performing well. TxDOT Aviation grant pursued for master plan.

Hotel Occupancy Tax (HOT) Fund

HOT FUND REVENUE		FY26 Budget	YTD SEPTEMBER	% of Budget
040-4-008-4400	INTEREST	8,000	33,964	424.6%
040-4-008-4500	Prior Year Resources	-	-	
040-4-008-4950	HOTEL OCCUPANCY TAX	150,000	222,418	148.3%
TOTAL REVENUE		**$ 158,000**	**$ 256,382**	**162.27%**

EXPENDITURES				
040-5-138-60010	TRANSFER TO GENERAL FUND	$ 28,000	-	0.0%
040-5-138-61000	CVB CENTER EXPENSES	$ 96,000	69,826	72.7%
040-5-138-61010	ADVERTISING	$ 18,500	35,498	191.9%
040-5-138-61020	PROMOTION OF THE ARTS	$ 65,000	80,083	123.2%
040-5-138-61030	SIGNAGE & WAYFINDING	$ -	-	
040-5-138-61040	PROMOTION OF SPORTING EVENTS	$ 5,000	-	0.0%
040-5-138-61050	HISTORICAL PRESERVATION	$ 45,650	-	0.0%
TOTAL EXPENSES		**$ 258,150**	**$ 185,406**	**71.82%**

* Budget reflects amendments in progress

Gain (Loss) **70,976**

Court Technology and Security Fund - 022

REVENUE		FY26 Budget	YTD SEPTEMBER	% of Budget
022-4-001-4341	TECHNOLOGY FINES @COURT	5,200	-	0.0%
022-4-001-4342	COURT BLDG SECUR.FINES	5,000	-	0.0%
022-4-001-4344	TRUANCY PREVENT & DIVERSION	2,800	5,666	202.4%
022-4-001-4345	TIME PAYMENT FEES	-	2,922	
022-4-001-4346	COURT TECH/BLDG SECURITY	-	9,899	
022-4-001-4350	MUN JUROR REIMB OR SERVIC	50	110	220.6%
022-4-001-4400	INTEREST	350	3,560	1017.2%
TOTAL REVENUE		**$ 13,400**	**$ 22,158**	**165.36%**

EXPENDITURES				
022-5-002-20185	COURTROOM SECURITY	7,715	100	1.3%
022-5-002-20186	COURT TECHNOLOGY EXP.	450	5,136	1141.3%
022-5-002-20188	TRUANCY PREVENTION EXP	-	795	
022-5-002-20195	COURT JUROR REIMB EXP	200	-	0.0%
022-5-002-20197	COURT TECH/BLDG SECURITY	-	265	
TOTAL EXPENSES		**$ 8,365**	**$ 6,296**	**75.26%**

Gain (Loss) **15,863**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GATESVILLE:

That the above stated recommendation is hereby approved and authorized.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Gatesville, Texas, this the ____ day of _____, _____, at which meeting a quorum was present, held in accordance with provisions of V.T.C.A, Government Code, § 551.001 et.seq.

APPROVED

_____

Gary Chumley, Mayor

ATTEST:

_____

Holly Owens, City Secretary

Date 11/17/2026
Agenda Item 4b
Resolution 2026-132

CITY COUNCIL MEMORANDUM FOR RESOLUTION

To: Mayor & Council
From: Bradford Hunt, City Manager
Agenda Item: Discussion and Possible Action Regarding Amending the September 22, 2026 Council Meeting Minutes

Information:
During the public speaking portion of the October 27, 2026 Council Meeting, Mr. Ken Mallach requested correction of inaccuracies to the city council minutes from the September 22, 2026 Council Meeting to preserve the integrity of public records (**Attachment 1: unofficial transcript from audio recording**). Mayor Chumley, with general council agreement, directed staff to amend the minutes for Sept. 22.

Upon review of the audio recording from the September 22nd Meeting Minutes (**Attachment 2: unofficial transcript from audio recording**), staff proposes that the minutes be amended to the following statement:

> *Ken Mallach asked the city manager and the city attorney to put the September 28 deadline for the corrections of lease violations, and any termination action, on hold in writing until the board has met and the city had reviewed the lease against the FAA guidelines and requested a written explanation of which police or safety rules applies to each item in the violation letter sent by city staff. Mr. Mallach raised concerns about airport lease enforcement and requested a temporary suspension pending airport advisory board review. City Manager Hunt offered to meet airport tenants individually or in a group setting to work through the items listed in the violation's letters, prior to any lease terminations occurring.*

Financial Impact:
n/a

Staff Recommendation:
Staff recommends amending the September 22, 2026 City Council Meeting Minutes to the statement listed above.

Motion:
I move to amend the September 22, 2026 City Council Meeting Minutes to the statement listed in City Manager Hunt's Memo to Council.

Date 11/17/2026
Agenda Item 4b
Resolution 2026-132

Attachments:

1. Unofficial transcript from audio recording of October 27, 2026 Council Meeting
2. Unofficial transcript from audio recording of September 22, 2026 Council Meeting

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GATESVILLE:

That the above stated recommendation is hereby approved and authorized.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Gatesville, Texas, this the ____ day of _____, _____, at which meeting a quorum was present, held in accordance with provisions of V.T.C.A, Government Code, § 551.001 *et seq*.

APPROVED

_____
Gary Chumley, Mayor

ATTEST:

_____
Holly Owens, City Secretary

Date: 11/17/2026
Agenda Item : 4c
Resolution: 2026-133

City of Gatesville TX FY2025-2026 4th Quarter Investment Report

Fund	Description	Type	Book Value 6/30/2026	Market Value 6/30/2026	Interest Earned	Book Value 9/30/2026	Market Value 9/30/2026	Days to Mat	Maturity Date	Unrealized Gain/ Loss	Change in Market Value
Pooled	Pooled Cash	BNKDEP	$ 5,098,262	$ 5,098,262	$ 33,421	$ 4,625,610	$ 4,625,610	1	9/30/2026	$ -	$ (472,651)
Water & Sewer	FT HOOD WWR RESERVE	MMF	$ 404,061	$ 404,061	$ 2,639	$ 406,699	$ 406,699	1	9/30/2026	$ -	$ 2,639
Water & Sewer	2019 TWDB BOND PROCEEDS (BOKF)	MMF	$ 1,913,613	$ 1,913,613	$ 16,308	$ 1,805,274	$ 1,805,274	1	9/30/2026	$ -	$ (108,339)
Water & Sewer	2019 TWDB BOND reserve	MMF	$ 582,032	$ 582,032	$ 3,801	$ 585,833	$ 585,833	1	9/30/2026	$ -	$ 3,801
Water & Sewer	2019 TWDB BOND I&S	LGIP	$ 201,063	$ 201,063	$ 1,948	$ 203,012	$ 203,012	1	9/30/2026	$ -	$ 1,948
Donations	LIBRARY STOCK DONATIONS	MMF	$ 180	$ 180	$ 1	$ 180	$ 180	1	9/30/2026	$ -	$ -
General	CLASS GENERAL FUND RESERVES	LGIP	$ 1,522,129	$ 1,522,129	$ 38,930	$ 3,570,211	$ 3,570,211	1	9/30/2026	$ -	$ 2,048,082
General	TEXSTAR GENERAL FUND RESERVES	LGIP	$ -	$ -	$ -	$ -	$ -	1	9/30/2026	$ -	$ -
General	LOGIC GENERAL FUND RESERVES	LGIP	$ 1,082,332	$ 1,082,332	$ 10,487	$ 1,092,819	$ 1,092,819	1	9/30/2026	$ -	$ 10,487
Water & Sewer	TEXSTAR W&S FUND RESERVES	LGIP	$ -	$ -	$ -	$ -	$ -	1	9/30/2026	$ -	$ -
Water & Sewer	LOGIC W&S FUND RESERVES	LGIP	$ 1,749,353	$ 1,749,353	$ 16,950	$ 1,766,303	$ 1,766,303	1	9/30/2026	$ -	$ 16,950
Water & Sewer	CLASS 2026 WTR PROD CO	LGIP	$ -	$ -	$ 26,474	$ 2,535,626	$ 2,535,626	1	9/30/2026	$ -	$ 2,535,626
Water & Sewer	CLASS 2026 WTR PROD CO TERM SERIES II	LGIP	$ -	$ -	$ -	$ 2,500,000	$ 2,522,853	97	1/5/2027	$ 22,853	$ 2,522,853
Water & Sewer	CLASS 2026 WTR PROD CO TERM SERIES II	LGIP	$ -	$ -	$ -	$ 15,000,000	$ 15,143,942	282	7/9/2027	$ 143,942	$ 15,143,942
General	TEXPOOL GENERAL FUND RESERVES	LGIP	$ 91,008	$ 91,008	$ 466	$ 91,474	$ 91,474	1	9/30/2026	$ -	$ 466
HOT	LOGIC HOT FUNDS	LGIP	$ 501,755	$ 501,755	$ 4,862	$ 506,616	$ 506,616	1	9/30/2026	$ -	$ 4,862
Capital Projects	LOGIC GENERAL CAPITAL PROJ	LGIP	$ 738,191	$ 738,191	$ 7,152	$ 745,344	$ 745,344	1	9/30/2026	$ -	$ 7,152
	Totals		**$ 13,883,979**	**$ 13,883,979**	**$ 151,424**	**$ 35,435,001**	**$ 35,601,797**				**$ 21,717,818**

Type Breakdown:	Book Value	Percent of portfolio	Wtd Avg Mat	Wtd Avg Yield
LGIP	28,011,404	79.05%	309	0.3829%
MMF	2,797,987	7.90%	1	0.8130%
BNKDEP	4,625,610	13.05%	1	0.7225%
	35,435,001	**100.00%**	**245**	**0.46123%**

This report is in compliance with the City of Gatesville Investment Policy and the Public Funds Investment Act (Sec. 2256.023).

Brad Hunt
City Manager/Investment Officer

Mike Sema
Deputy City Manager/Investment Officer

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GATESVILLE:
That the above stated recommendation is hereby approved and authorized.
PASSED AND APPROVED at a regular meeting of the City Council of the City of Gatesville, Texas, this the ____ day of _____, _____, at which meeting a quorum was present, held in accordance with provisions of V.T.C.A, Government Code, § 551.001 et.seq.
APPROVED

_____
Gary Chumley, Mayor
ATTEST:

_____
Holly Owens, City Secretary

Date 11/17/2026
Agenda Item 5c
Resolution 2026-134

CITY COUNCIL MEMORANDUM FOR RESOLUTION

To: Mayor & Council
From: Holly Owens, City Secretary
Agenda Item: Discussion and possible action to approve a resolution canvassing the returns and declaring the official results of the City of Gatesville General Election held on November 3, 2026, as presented.

Information:

The City of Gatesville conducted its General Election on November 3, 2026, for the purpose of electing qualified individuals to the following offices:

- Mayor
- Ward 2, Place 4
- Ward 1, Place 2
- Ward 2, Place 6

Pursuant to the Texas Election Code, the City Council is required to canvass the election returns between the third and eleventh day following Election Day. The canvass is the official process by which the governing body reviews the precinct returns, tabulation, and any provisional ballot information provided by the election administrator to determine and declare the official election results.

The election returns have been received from the Election Administrator and are presented to the City Council for consideration.

Staff Recommendation:

Staff recommends that the City Council approve the resolution canvassing the election returns and declaring the official results of the City of Gatesville General Election held on November 3, 2026.

Motion:

Motion to approve Resolution 2026-134, canvassing the returns and declaring the official results of the City of Gatesville General Election final which was held on November 3, 2026, for the offices of Mayor, Ward 2 Place 4, Ward 1 Place 2, and Ward 2 Place 6.

Mayor	
Meredith Rainer	1,026
Leo Corona	1,255
Ward 2, Place 4	

Date 11/17/2026
Agenda Item 5c
Resolution 2026-134

Jason Shields	1,355
Buddy Cuevas	622
Ward 1, Place 2	
Jon Salter	1,930
Ward 2, Place 6	
Kalinda Westbrook	1,902

Attachments:

- General Election Results

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GATESVILLE:

That the above stated recommendation is hereby approved and authorized.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Gatesville, Texas, this the ____ day of _____, _____, at which meeting a quorum was present, held in accordance with provisions of V.T.C.A, Government Code, § 551.001 *et seq*.

APPROVED

_____
Gary Chumley, Mayor

ATTEST:

_____
Holly Owens, City Secretary

Date 11/17/2026
Agenda Item 8
Resolution 2026-135

CITY COUNCIL MEMORANDUM FOR RESOLUTION

To: Mayor & Council
From: Bradford Hunt, City Manager
Agenda Item: Discussion and Possible Action On a Request by the Gatesville Riding Club to Waive a Water Base Rate Fee as Established by Chapter 18, City Ordinances

Information:
The Gatesville Riding Club, represented primarily by Mr. Joby Mooney, has requested that the City waive the established fee for base monthly charges for their usage of a 2" water meter.

In Chapter 18, "Utilities," new rates took effect October 1, 2026; the base monthly charge is $113.55 for a 2" meter, and the usage rate is $6.40 per 1,000 gallons, for Stock Water Inside the City.

Stock Water Inside Water Rates	
Base monthly charge	
¾	$21.30
1	$35.50
1½	$71.00
2	$113.55
3	212.90
Per 1,000 gallons	$6.40

Background:
The Gatesville Riding Club is a non-profit organization that leases the City-owned Rodeo Arena at no cost, for its use per a 50-year agreement with the City of Gatesville, as adopted by Council resolution in March 2012 **(Attachment 1)**. The 2012 City resolution adopted the terms of the standing lease at that time, which had been implemented by Coryell County, the then-owner, by County Resolution in September 14, 2009 **(Attachment 2)**. The 2009 resolution lists the Riding Club's promises as a tenant, including: "4. be responsible for the payment of all utilities consumed on the premises."

The Gatesville Riding Club currently has a City of Gatesville water customer account for a ¾" in-ground water meter by the Rodeo Arena concession stand, for which they pay the sewer rate as well. The Club historically had also tapped a nearby city fire hydrant to obtain water, for the stated purpose of wetting the arena grounds for dust control. There was no meter or lock on that fire hydrant, and staff expressed continuing concerns about the unknown amount of water that was being obtained from the hydrant by the Riding Club and other unknown individuals.

In July 2026, Public Works replaced the existing fire hydrant which had been the source of the unknown quantity of water loss, and placed a lock on the new hydrant. Staff then notified Mr. Mooney that the Riding Club would need to follow the established procedure and pay established fees for a hydrant meter,

in order to obtain water from the fire hydrant. At the Riding Club's request, City Manager Hunt allowed their request to use water from the new hydrant at no cost through the dates of the rodeo, which was upcoming at the end of July/early August.

In August 2026, the Riding Club began using a City-provided 2" fire hydrant meter on the new fire hydrant, for their acquisition of water for arena dust control. The Riding Club then further requested that they not be charged the deposit fee for use of the hydrant meter, and that the base rate for the 2' meter be waived.

Current Status:

Regarding the 2" fire hydrant water meter for use by the Gatesville Riding Club, City Manager Hunt waived the deposit and agreed that the rates could be charged at their lowest available level under "stock water inside city limits," but advised them that a permanent waiver of the base rate would require council approval. Mr. Hunt then relayed to the Riding Club the following options and potential water bills that would result:

1. Riding Club keeps ¾" meter and continues to pay base rate, volumetric, and sewer on it. When the club needs to water the area, they use a 2" fire hydrant meter, which they keep on-site after paying a one-time deposit. At the end of the month, the Riding Club is billed for the regular ¾" meter (base rate, usage, and sewer) and for the 2" hydrant meter (base rate and usage).
   --or--
2. City removes ¾" meter and replaces it with a 2". Riding Club pays base rate plus volumetric (which is not tiered, so no higher rates after 5,000, etc.), plus sewer each month. When riding club uses water for the arena, it comes out of the 2" in-ground meter.

Potential Monthly Bills - WATER ONLY

OPTION 1: KEEP 3/4" METER BY CONCESSION STAND AND USE 2' HYDRANT METER FOR ARENA WATERING:

3/4" in-ground, no use of hydrant meter for arena watering	$74.60
3/4" in-ground, plus use of a 2' hydrant meter for 5,000 gal. of arena watering	$226.55

OPTION 2: REPLACE 3/4' IN-GROUND METER WITH A 2' IN-GROUND, NO HYDRANT METER NEEDED:

2" in-ground meter, no arena watering	$166.85
2" in-ground, plus arena watering (extra 5K gallons)	$198.85

Generally, if the Riding Club needs water for arena dust control during six or more months per year, the costs start to even out and a 2" in-ground meter is recommended. If they are only watering the arena 3-4 months per year, then they may want to keep their ¾" meter and periodically use a 2" hydrant meter.

Upon reviewing these options, the Riding Club requested that the base rate for the 2" meter be considered for waiver by Council, which brings the timeline to tonight's agenda item.

Date 11/17/2026
Agenda Item 8
Resolution 2026-135

Financial Impact:
In this individual case: loss in Enterprise revenue of $1,362.60 per year, for the base rate of $113.55 per month for a 2" meter as established by Chapter 18 for stock water inside city use.

Potentially city-wide: loss in Enterprise revenue for all base water rates paid by non-profit entities, assuming such entities as Righteous Roots, Care Center, Boys & Girls Club, and others claim precedence and request same consideration.

Staff Recommendation:
All other non-profit entities within the city pay normal usage and base rates for water services. Therefore, staff recommends that no exception be made for this one entity alone, and that the Riding Club's request for the waiver of the base water rate be denied.

Motion:
I move to (approve / deny) the request by the Gatesville Riding Club to waive the base rate fee for a water meter, as established by Chapter 18, City Ordinances.

Attachments:
1. City of Gatesville Resolution 2012-33, dated March 27, 2012
2. Coryell County Resolution & Lease Agreement dated September 14, 2009

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GATESVILLE:

That the above stated recommendation is hereby approved and authorized.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Gatesville, Texas, this the ____ day of _____, _____, at which meeting a quorum was present, held in accordance with provisions of V.T.C.A, Government Code, § 551.001 *et seq*.

APPROVED

_____
Leo Corona, Mayor

ATTEST:

_____
Holly Owens, City Secretary

Date 11/17/2026
Agenda Item 9
Resolution 2026-136

CITY COUNCIL MEMORANDUM FOR RESOLUTION

To: Mayor & Council
From: Bradford Hunt, City Manager
Agenda Item: Discussion and Possible Action Regarding Disbursement of HOT Funds for the 2027 Gatesville Pickle Fest and 2027 Gatesville Fireworks Festival

Information:

City staff has begun preparations for two major City-hosted events July 2-4, 2027: the Annual Gatesville Pickle Fest and the Annual Gatesville July 4 Fireworks Festival.

1. Pickle Fest

   The 2nd Annual Gatesville Pickle Fest will be a two-day event, held Friday, July 2 and Saturday, July 3, 2027. The 2026 inaugural event combined a pickle ball tournament and pickle-themed festival in one day, Friday, July 3, and was a huge success with over 6,000 attendees. This success occurred despite being a first-ever event on a potential workday before the July 4 holiday weekend, and was the result of commendable work by dozens of staff members. The most prominent work was done by Patrice Gilbert, who will again recruit vendors and attendees from all over Texas via a strong advertising campaign, supported by the requested HOT funds.

   With more time and experience, and with increased funding for advertising, we expect the 2nd Annual event to be even bigger. Therefore, staff is currently planning the Pickle Fest as a two-day event, with the expanded Pickle Ball Tournament occurring on Friday, July 2 and the main Pickle Fest occurring on Saturday, July 3. Expanding to two days provides increased opportunities for local hotel stays, and allows the entirety of the Ag Barn, Civic Center, and parking lots to be dedicated for one purpose each day.

   Staff has determined that an expenditure of $23,000 will be beneficial in making Pickle Fest a continuing success. The proposed budgetary allotment is as follows:

Pickle Fest 2027

Date	Event	Funding Needs	HOT Fund Allotment
July 2	Pickle Fest day 1: Pickle Ball Tournament	Advertising, Trophies, Shirts	$2,000
July 3	Pickle Fest day 2: main festival	Advertising, artist fees, themed giveaways & prizes, portable toilets, traffic signs, sound & stage	$21,000
			Total $23,000

Date 11/17/2026
Agenda Item 9
Resolution 2026-136

2. July 4 Fireworks Festival

On Sunday, July 4, 2027, the City of Gatesville will again host an expanded festival leading up to the traditional fireworks display. The 2026 event was a huge success with over 3,000 attendees for live music, kids' games, food trucks, and more. The 2027 event will again have live music, expanded kids' games and food trucks, and a kids' ride-on toy parade near the GISD walking trail. It is day 3 of the long festival weekend, so advertising will be key to gain more hotel stays from Pickle Fest Saturday to July 4 Fest Sunday.

Staff has determined that an expenditure of $25,000 will be beneficial in making the July 4 Fireworks Festival a continuing success. The proposed budgetary allotment is as follows:

Fireworks Festival 2027

Date	Event	Funding Needs	HOT Fund Allotment
July 4	CoG: Music, Food Trucks, bounce house, portable toilets, and vendors at July 4th Fireworks Festival, 7-10:00 pm	Advertising, artist fees, bounce houses, portable toilets, sound & stage	$25,000
			Total $25,000

Total HOT Funds for Both Events:	**$48,000**

City Attorney Thomas has reviewed this proposed expenditure and determined that it meets the requirement under law for the use of HOT funds based on the following: A primary focus of the events will be the attracting of tourists to the area. As the events span several days, they are expected to draw out-of-town/overnight visitors to the City. Many of the expenditures qualify as advertising and promotional programs to attract tourists. Other of the expenditures qualify as expenses, including promotional expenses, directly related to a sporting event in which the majority of the participants are tourists who substantially increase economic activity at hotels and motels in the city (this category is available to cities located in a county with a population of one million or less). And finally, some of the expenditures qualify for the use of HOT funds because they are expenditures to encourage or promote the arts, including instrumental and vocal music, dance, graphics and craft arts, etc. Thus, this funding will cover all costs associated with the event. City staff time & labor are not included.

Financial Impact:
Up to $48,000 in HOT Funds. Note: this is a proposed increase from the 2026 "America 250" expenditure of $30,000. Between all events over three consecutive days, staff expects over 10,000 attendees, making the cost per attendee roughly $4.80.

Staff Recommendation:
Staff recommends approval of Resolution 2026-136 to support the use of Hotel Occupancy Tax funds to assist with the expenses associated with the 2027 Gatesville Pickle Fest and the 2027 Gatesville Fireworks Festival.

Date 11/17/2026
Agenda Item 9
Resolution 2026-136

Motion: I move to approve Resolution 2026-136 to support the use of Hotel Occupancy Tax funds to assist with the expenses associated with the 2027 Gatesville Pickle Fest and the 2027 Gatesville Fireworks Festival.

Attachments:
General layouts of the festivals, with notes on improved traffic flow for 2027

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GATESVILLE:

That the above stated recommendation is hereby approved and authorized.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Gatesville, Texas, this the ____ day of _____, _____, at which meeting a quorum was present, held in accordance with provisions of V.T.C.A, Government Code, § 551.001 *et seq*.

APPROVED

_____
Leo Corona, Mayor

ATTEST:

_____
Holly Owens, City Secretary

Date 11/17/2026
Agenda Item 10
Resolution 2026-137

CITY COUNCIL MEMORANDUM FOR RESOLUTION

To: Mayor & Council
From: Mike Halsema, Deputy City Manager

Agenda Item: Discussion and possible action approving the ranking of submissions for RFQ-2026-0003, for engineering services related to Stillhouse Phase 2, and authorizing City staff negotiations for a contract, beginning with the highest ranked firm.

Information:

The Stillhouse plant was constructed in 1989-90 as part of the agreements to locate the 2500 bed Hughes Unit in Gatesville. The plant was originally permitted for 2.2 MGD, with 580,000 GPD allocated for the Hughes Unit. Beginning in 2014 sewer flows from the Hughes Unit began to exceed the original amounts. In 2017, the City received a notice of violation of the 75/90 rule from TCEQ, as the city had exceeded 90% of its permitted capacity. The rule is to commence planning at 75% of permit; commence construction at 90% of permit.

The City applied with the Texas Water Development Board (TWDB) to increase permit capacity to 2.7 mgd. The City secured a low interest bond through the TWDB for $10M in 2018 for the expansion project. The City contracted Walker Partners for engineering services for the project. The construction phase of the project was bid in June of 2023. The City received 3 responses ranging from $13.9M to $17.8M, ultimately selecting Matous construction. The construction budget was $7.7M, requiring splitting the project into 2 phases, reducing Phase 1 scope to budget. Phase 1 is substantially complete however, to be in compliance with the TCEQ violation, Phase 2 must be completed by June 2029.

In order to negotiate with TDCJ for their share of Phase 2, Staff needs a refined estimate of costs to complete Phase 2. Since the project was split into phases additional engineering is required to develop a construction cost for Phase 2, as well as construction management services. RFQ 2026-0003 for Phase 2 engineering services was advertised on the City's webpage and in the Gatesville Messenger October 10, and 17, 2026. The responsive submittals were due October 27, 2026, 2pm. Six (6) engineering firms submitted RFQ's: Schaumburg & Polk, Inc., MRB Group, Quiddity Engineering LLC, reUse Engineering, Dunham Engineering, and KPA Engineers. Four (4) staff members completed evaluations: Chad Newman, Bobby Buster, Brad Hunt, and Mike Halsema. Staff ranked KPA highest:

Date 11/17/2026
Agenda Item 10
Resolution 2026-137

Prompt	Schaumburg & Polk, Inc.	MRB Group	Quiddity Engineering	reUse Engineering	Dunham Engineering	KPA Engineers	POSSIBLE POINTS
Experience. 60	53.00	48.75	57.75	54.00	38.75	60.00	0-60
Work Performance 25	22.00	12.50	23.25	22.50	17.50	25.00	0-25
Capacity to Perform 15	13.00	7.00	14.50	12.75	9.25	14.75	0-15
TOTAL SCORE	**88.00**	**68.25**	**95.50**	**89.25**	**65.50**	**99.75**	**0-100**

In accordance with state law, if the City staff and the highest ranked firm are unable to reach agreement during the contract negotiations, the City may formally end those negotiations and thereafter commence negotiations with the entity submitting the nest highest ranked submission, and so on down the ranking until a contract is achieved.

Financial Impact:
Engineering services will be part of the total project costs

Staff Recommendation:
Staff recommends that the City Council approve the ranking of submissions for RFQ-2026-0003 as presented and authorize City staff to enter into contract negotiations with the highest ranked firm, KPA and if those negotiations do not result in a contract, to formally end them and begin negotiations with the next highest ranked firm(s) until a contract is reached.

Motion:
I move to accept and approve the ranking of submissions for RFQ-2026-0003 as presented and to authorize City Staff to begin the contract negotiations with the highest ranked firm KPA, following which, if the negotiations do not result in a contract, the City staff is authorized to formally ended those negotiations and begin negotiations with the next highest ranked firm(s) until a contract is reached.

Attachments:
Exhibit A RFQ's

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GATESVILLE:

That the above stated recommendation is hereby approved and authorized.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Gatesville, Texas, this the ____ day of _____, _____, at which meeting a quorum was present, held in accordance with provisions of V.T.C.A, Government Code, § 551.001 *et seq*.

APPROVED

Date 11/17/2026
Agenda Item 10
Resolution 2026-137

_____
Leo Corona, Mayor

ATTEST:

_____
Holly Owens, City Secretary

Date 11/17/2026
Agenda Item 10
Resolution 2026-137

Exhibit A – RFQ Packets

Handout Given During Council Meeting

Date 11/17/2026
Agenda Item 11
Resolution 2026-138

CITY COUNCIL MEMORANDUM FOR RESOLUTION

To: Mayor & Council
From: Mike Halsema, Deputy City Manager

Agenda Item: Discussion and possible action approving an agreement for engineering services related to Water Production System Electrical upgrades with Kasberg, Patrick & Associates, LP

Information:
As part of the FY2025-26 Water and Sewer budget, a rate study was conducted by NewGen Strategies & Solutions. The rate study was for Gatesville customers and wholesale Water Supply Corporations (WSC's) that receive drinking water from the City's production system. Water production system repairs and improvements were identified in a report prepared by Freese and Nichols (FNI). Staff worked with FNI and identified critically urgent repairs needed for the water production system. Rates were developed to cover a bond sale to fund these improvements. Council authorized the sale of $20 Million in Certificates of Obligation (CO's) to fund the electrical repairs and improvements. Durning the 9/8/26 Council meeting, Kasberg, Patrick & Associates, LP (KPA) were approved for RFQ-2026-0002 Water Production Engineering services. KPA's engineering serves proposal is $2,786,160 for the Intake, Production Plant and revised BP#1 improvements comprising the Water Production System upgrades project.

Staff Recommendation:
Staff recommends that the City Council approve an agreement for engineering services related to Water Production System Electrical upgrades project with Kasberg, Patrick & Associates.

Motion:
Motion to approve Resolution 2026-138, awarding a contract to Kasberg, Patrick & Associates LP of Temple, Texas for the Water Production System Electrical upgrades project not to exceed $2,786,160 and authorizing the City Manager to execute the contract on behalf of the City.

Attachments:
KPA Contract
Exhibit 1

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GATESVILLE:

That the above stated recommendation is hereby approved and authorized.

Date 11/17/2026
Agenda Item 11
Resolution 2026-138

PASSED AND APPROVED at a regular meeting of the City Council of the City of Gatesville, Texas, this the ____ day of _____, _____, at which meeting a quorum was present, held in accordance with provisions of V.T.C.A, Government Code, § 551.001 *et seq*.

APPROVED

_____
Leo Corona, Mayor

ATTEST:

_____
Holly Owens, City Secretary

City Manager Report

NOVEMBER 2026



Presented by:

Bradford Hunt
City Manager

Welcome

This report is intended as an overall look at City of Gatesville operations from the City Manager's perspective. It is intended to concisely summarize the operations of each department within the city government and provide updates on current and future projects being undertaken by your city government.

This document's intended audience includes the City Council as well as all community members and stakeholders in Gatesville. It is presented monthly to City Council, then posted on our website at www.gatesvilletx.com.

Please call me at 254.220.4628, or email me at bhunt@gatesvilletx.com, if you have any questions about any of the information provided herein.

Thank you,
Bradford Hunt
City Manager



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Current City Manager Projects

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City -Wide Staffing Report

Total Allotted Positions in City

93	Full-Time
21	Part-Time
114	Total (+26 Seasonal)

Current Open Positions

Parks	2 Fitness Center Specialist (Part-Time) 1 Rec Coordinator (FT)
Library	1 Library Clerk (PT)

Employment Rate

96.49

Current City Manager Projects

- Updated Budget FAQ page re: water rates
- New Council Member Orientation Packet - updates complete & packets delivered
- City Hall breakroom remodel - complete
- Food for Families - event upcoming
- Central Texas Water Alliance - City tentatively approved as voting member; notices are being published before Dec. CTWA meeting
- CCS purchawse of city property at 805 E. Main St. - complete, city moving items out and CCS's remodel project pending
- Vacant city properties - all but one sale completed
- Airport:
  - Master Plan - pending identification of vendor via TXDOT Aviation RFQ process
  - Airport Advisory Board Meeting: held Nov. 9; next one is Jan. 25, 2027
- New City Employee Policy Manual:
  - Chapter releases, training sessions
  - Full book complete by Dec. 31
- FEMA - final projects are scheduled & in engineering phase
- Development inquiries / meetings / agreements
- Municipal Judge & Prosecutor evaluations - due in Nov. but Judge Place was unavailable, will post to Dec. 8 Council Agenda
- NFH WWTP pre-planning & meetings with Ft. Hood command staff
- SH 36 sewer project - construction in progress
- RV Park owner meetings - pending, after Dec. 3 P&Z meeting

Development Update

14 Active Developments

Certificates of Occupancy issued/pending

- Gatesville Crossing - Multi-plex SH 36 S. of Walmart
- Crescent Townhomes - Old Pidcoke Rd.
- Convenience Store TBD - W. Main, west of Leon River
- El Elyon Estates - SF homes SH 36/Old Osage
- Public Service Office - Downtown
- Whataburger - Bus. 36 by SH 36 (old BK building)
- National Chain Hotel - North SH 36
- Boutique - Main/Park St.
- Parkview Apartments/Duplexes - US 84
- Muscovy Coffee - remodel of Green Rooster building
- Multi-Family senior community SH 36
- Duplexes - W. Main Street
- 1620 W. Main - Cefco remodel
- 22430 E. Main - Gatesville Inn remodel

8 Pending Developments

- Commercial development near Main St./ Bus. 36
- Single-Family near Jackson Drive
- Single-Family near Golf Course Rd.
- Family-style restaurant US 84
- Mexican restaurant US 84
- Residential development S. FM 116
- Convenience store E. Main St.
- Industrial Development (small) - location TBD

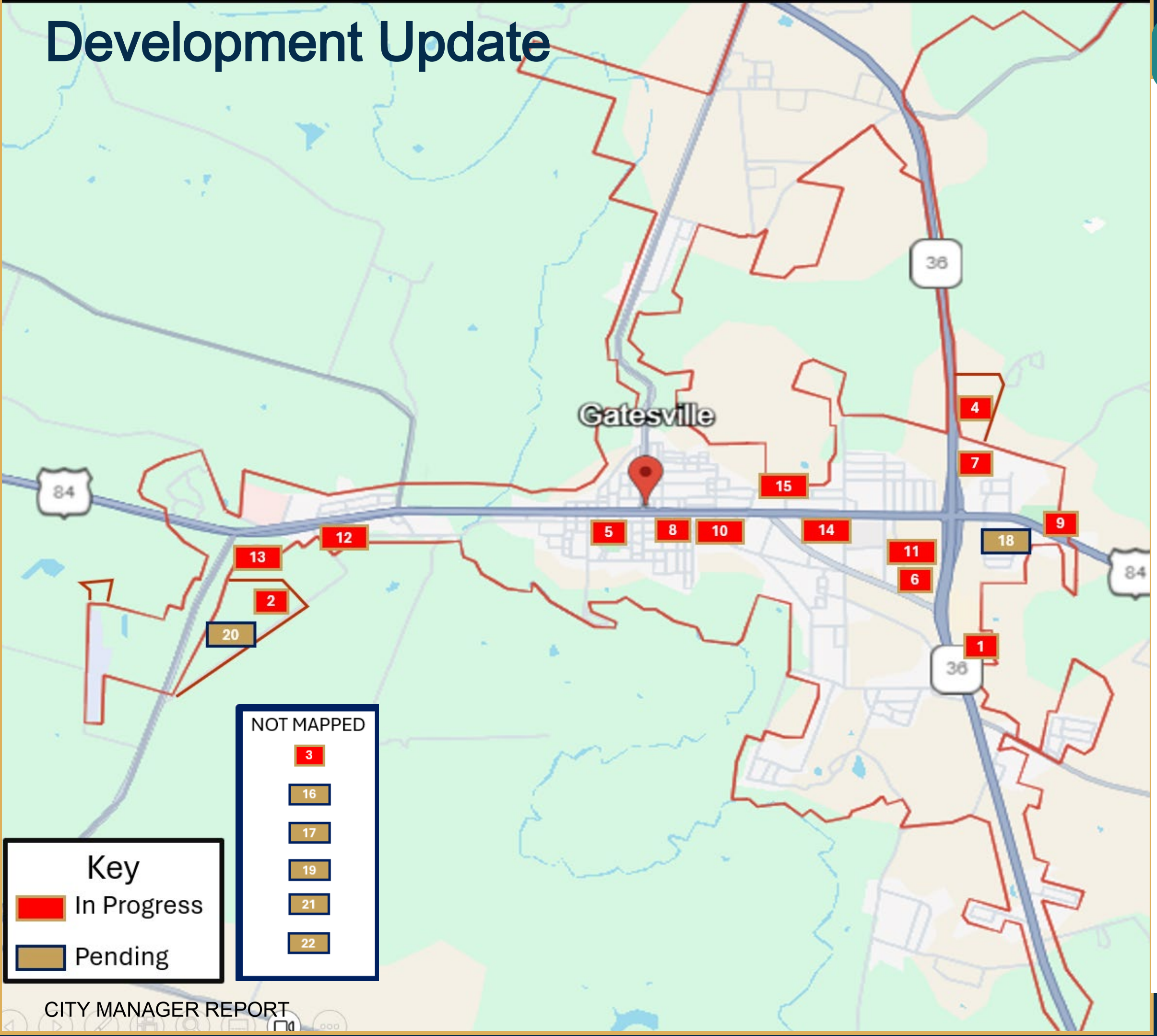








Development Update



In Progress

1. Gatesville Crossing - Multi-plex SH 36 S. of Walmart
2. Crescent Townhomes - Old Pidcoke Rd.
3. Convenience Store TBD - W. Main, west of Leon River
4. El Elyon Estates - SF homes SH 36/Old Osage
5. Public Service Office - Downtown
6. Whataburger - Bus. 36 by SH 36 (old BK building)
7. National Chain Hotel - North SH 36
8. Boutique - Main/Park St.
9. Parkview Apartments/Duplexes - US 84
10. Muscovy Coffee - remodel of Green Rooster building
11. Multi-Family senior community SH 36
12. Duplexes - W. Main Street
13. 1620 W. Main - Cefco remodel
14. 22430 E. Main - Gatesville Inn remodel

Pending

1. Commercial development near Main St./ Bus. 36
2. Single-Family near Jackson Drive
3. Single-Family near Golf Course Rd.
4. Family-style restaurant US 84
5. Mexican restaurant US 84
6. Residential development S. FM 116
7. Convenience store E. Main St.
8. Industrial Development (small) - location TBD

Department Report: Public Works

PW Director: Chad Newman
Water Dist.: Taylor Donaldson
Streets: Gary Proctor
Water Production: Zeb Veazey
Wastewater: Bobby Buster
Fleet: Derek Lawrence

Projects

- Stillhouse WWTP Expansion
- Water Treatment Plant Recycle lift station
- WTP & Intake Electrical Upgrades
- HWY 36 Sewer main upgrade
- FEMA Projects
- Stillhouse WWTP Phase 2
- Stillhouse Effluent FEMA project
- Leon Plant FEMA project
- Brown Park Sewer relocate FEMA project
- Fort Hood Wastewater Plant

Current Activity

- WTP & Intake Electrical Upgrades Project
- Water Treatment Plant Recycle lift station
- HWY 36 sewer main upgrade
- Stillhouse Expansion
- FEMA Projects
- CCN update

3 Month Outlook

- Water Service Replacements
- Water Treatment Plant Recycle lift station
- Hwy 36 sewer main replacement
- Stillhouse Effluent FEMA project
- Leon Plant FEMA project
- Brown Park Sewer relocate FEMA project

Long-term planning - Water & Wastewater Master Plan

Department Report: Public Works

Streets

PW Director: Chad Newman
Water Dist.: Taylor Donaldson
Streets: Gary Proctor
Water Production: Zeb Veazey
Wastewater: Bobby Buster
Fleet: Derek Lawrence

9 Open-hole repairs completed



Completed

- Hauled shelving scrap metal to Waco
- Chipping brush on 19th
- Repaired Potholes
- Repaired broken Signs
- Mowed Airport
- Put out and picked up cones for the Boozaar
- Worked on Christmas Lights at the ballpark
- Put up banners on Main St
- West Leon St - repaired culvert
- Old Waco - repaired culvert
- Hauled dirt from Restland Cemetery
- Trimming brush
- Hauled millings to Stillhouse plant and worked on the plant road

3 Month Outlook

- Work on drainage
- Open hole street repairs
- Right of way clearing

Department Report: Public Works

Streets

PW Director: Chad Newman
Water Dist.: Taylor Donaldson
Streets: Gary Proctor
Water Production: Zeb Veazey
Wastewater: Bobby Buster
Fleet: Derek Lawrence



Department Report: Public Works

Water Dist.:

PW Director: Chad Newman
Water Dist.: Taylor Donaldson
Streets: Gary Proctor
Water Production: Zeb Veazey
Wastewater: Bobby Buster
Fleet: Derek Lawrence



3 **Water/Sewer taps & service line replacements**

15 **15 Water service leaks**

9 **9 Water main leaks**

- Worked on mowing city facilities, maintenance on city equipment, flushing water mains, daily samples including our 15 monthly bacteriological samples and 155 chlorine residuals
- Line locates for GAC, Spectrum

Department Report: Public Works

Water Production

PW Director: Chad Newman
Water Dist.: Taylor Donaldson
Streets: Gary Proctor
Water Production: Zeb Veazey
Wastewater: Bobby Buster
Fleet: Derek Lawrence

138.733 MG
Raw water pumped and treated

4.475 MG
Average pumped & treated per day

3.403 MG
Water released from back wash, sludge draining, and inline instrumentation

10.06%
Water Loss for October

Wholesale Customers used 46,356,420 Gallons

TDCJ used 42,038,000 Gallons

Gatesville used 29,919,000 Gallons

Operational Updates

- The Device NET board failed on the Filter #1 effluent valve. We have one on order and can run the filter manually if needed in the meantime.
- Replaced piping and all tubing in the main feed chlorine system at the Water Plant.
- Re-sealed the high service pump discharge heads.
- Fixed leaks and sealed the pump motor stand for Raw Water Pump #2 at the Raw Water Intake.
- B-Corp has started the Recycle Pump Station Project and is currently running ahead schedule. This is a 90-day project that is expected to be completed in December.
- Installed a sample tap and pressure gauge in the South Mountain meter vault.
- IMC Consulting was awarded the Filter Media Replacement Project. Materials for the job are scheduled to deliver in mid-December with work beginning on the project shortly after.
- **November Outlook** - Repair the 8” bypass main in front of BP#3 in preparation of the BP#3 ground storage fill valve replacement.

Department Report: Public Works

Wastewater

PW Director: Chad Newman
Water Dist.: Taylor Donaldson
Streets: Gary Proctor
Water Production: Zeb Veazey
Wastewater: Bobby Buster
Fleet: Derek Lawrence

Collections

- Sewer service calls: **16**
- Work included sewer jetting, cleanout services, manhole inspections, and lift station troubleshooting.
- Degreased approximately **2,800 feet** of sewer lines along Chicktown Road, Meadowview, and Memorial Drive.
- Camera inspection and cleanout work for new sewer services on Mills Street.
- Mowed and maintained six lift station locations
- Vacuumed out the old Fort Hood Gates lift station.

Stillhouse WWTP

- Status:
  - Average Daily Flow: **1.4929 MGD** (operated at an average of 68% of its rated 2.2 MOD capacity)
  - Total Monthly Flow: 46.278 MG
- The Stillhouse Wastewater Treatment Plant continued to operate within its available treatment capacity during the reporting period.

Leon WWTP

- Status:
  - AVG Daily Flow: **0.931 MGD** (operated at an average of 62% of its rated 1.5 MGD capacity)
  - Total Monthly Flow: **28.862 MG**
- Leon Wastewater Treatment Plant continued to operate within its available treatment capacity during the reporting period.

Department Report: Police

Administrative Bureau

Chief: Jeffrey Clark
Captain: Keith Mueller
Lieutenant: Sid Post
Dispatch Supervisor: Jessica Stiles

Current Projects

- **TPCA Best Practices Recognition Program – software upgrade for policies**
- **Possible final phases of USDA funding process for new PD building**

Personnel Summary	Budgeted	*Actual	Lmt/FMLA
Sworn Law Enforcement	20	20	0
Non-Sworn	12	12	0
Total	32	32	0

Property & Evidence	October 2026	October 2025	2026 YTD	2025 YTD	YTD %
Items Disposed	0	127	146	250	-41.6%
Items Received	31	34	286	221	+29.4%
Total # of Items	2185	2005	2185	2005	+8.9%

Records Unit	October 2026	October 2025	2026 YTD	2025 YTD	YTD %
Open Records Request	162	113	1256	1053	+19.3%

False Alarm Program	October 2026	October 2025
Total number of alarms	17	30
Total number of FALSE alarms	11	21

Community Events Attended	October 2026	October 2025	2026 YTD	2025 YTD	YTD %
Community Events	3	5	20	11	+81.8%

Department Report: Police

Patrol Bureau

Chief: Jeffrey Clark
Captain: Keith Mueller
Lieutenant: Sid Post
Dispatch Supervisor: Jessica Stiles

Use of Force Report	October 2026	October 2025	2026 YTD	2025 YTD	YTD %
Total # of Use of Force Incidents	1	0	5	4	+25%
Computer Aided Dispatch	**October 2026**	**October 2025**	**2026 YTD**	**2025 YTD**	**YTD % Changed**
Calls for Service	509	555	5280	5006	+5.5%
Self-Initiated Activity	1041	1082	9616	16267	-40.9%
Total Events	1550	1637	14896	21273	-30.0%
Activities	**October 2026**	**October 2025**	**2026 YTD**	**2025 YTD**	**YTD %**
Total Arrests (# of Offenders)	24	25	247	273	-9.5%
Misdemeanor	19	24	171	224	-23.6%
Felony	8	16	130	135	-3.7%
Class C	6	3	43	39	+10.3%
Federal	0	0	0	0	0%
Total Offense Charges	33	43	333	394	-15.5%
Department Traffic Enforcement	**October 2026**	**October 2025**	**2026 YTD**	**2025 YTD**	**YTD %**
Citation (Tickets)	67	54	871	856	+1.8%
Citation Charges	86	78	1172	1200	-2.3%
Citation Warnings	242	222	2173	2710	-19.8%
Traffic Stops (CAD Data)	204	255	2520	3218	-21.7%
DWI Arrests	0	5	20	26	-23.1%
Accidents Reported by Officers (CRIS)	15	17	118	114	+3.5%
Accident Exchange Information	12	14	107	115	-6.9%
Fatality Accident	0	0	0	0	0%

Department Report: Police

Animal Services

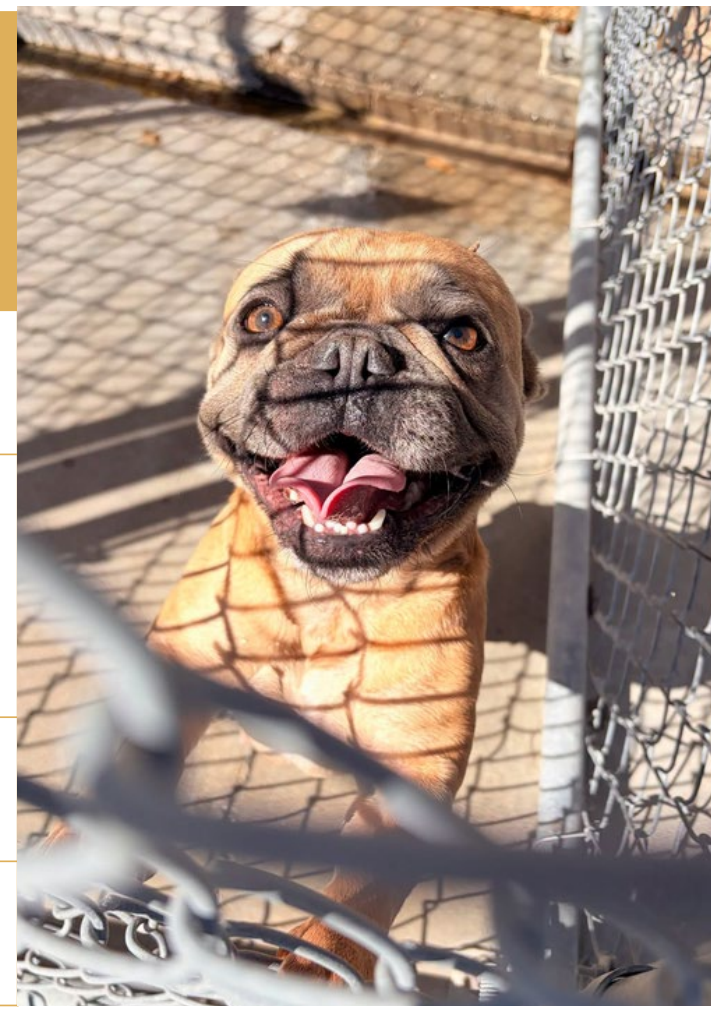
Chief: Jeffrey Clark
Captain: Keith Mueller
Lieutenant: Sid Post
Dispatch Supervisor: Jessica Stiles

Dogs	October 2026	October 2025	2026 YTD	2025 YTD	YTD %
Field Intake	7	10	100	120	-16.7%
Total Dogs Received	7	10	100	120	-16.7%
Reclaimed	9	3	43	56	-23.2%
Adopted	2	8	61	66	-7.6%
Transferred Out	2	4	18	37	-51.4%
Total Live Outcomes	13	15	133	138	-3.6%
Euthanized	0	1	1	4	-75.0%
Died in Shelter	0	0	0	0	0%

Cats	October 2026	October 2025	2026 YTD	2025 YTD	YTD %
Field Intake	14	23	146	181	-19.3%
Total Cats Received	14	23	146	188	-22.3%
Reclaimed	0	0	2	2	0%
Adopted	5	4	26	56	-55.2%
TNR	5	14	78	109	-28.4%
Transferred Out	0	1	30	7	+328%
Total Live Outcomes	14	9	120	123	-2.4%
Euthanized	0	0	1	3	-66.6%
Died in Shelter	0	0	0	0	0%

Administrative Activities	October 2026	October 2025	2026 YTD	2025 YTD	YTD %
Calls for Service	134	135	1146	1144	+0.2%
Warnings	1	0	2	7	-71.4%
Citations	0	0	28	14	+100.0%
Criminal Investigations	4	1	38	4	+850%

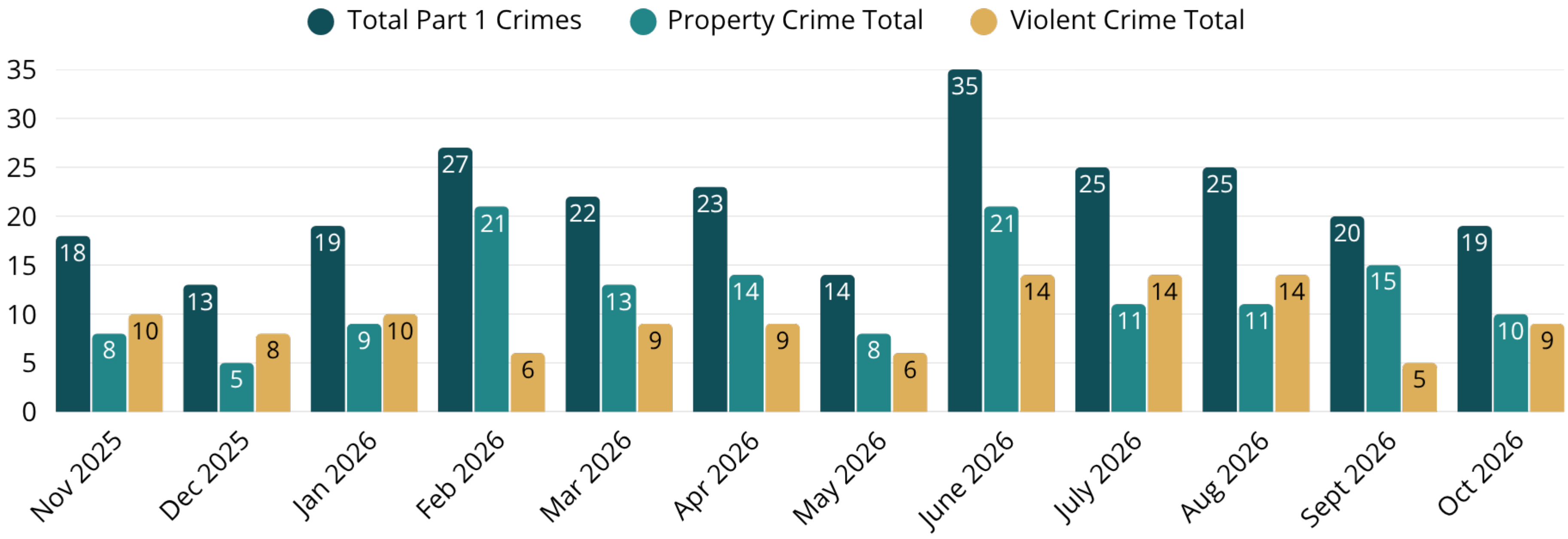
Other (Wildlife/Livestock)	October 2026	October 2025	2026 YTD	2025 YTD	YTD %
Intake	0	1	0	1	-100%
Released to Owner (Livestock)	0	1	0	1	-100%
Released (Wildlife)	0	0	0	11	-1100%
Euthanized	0	0	0	2	-200%



Department Report: Police

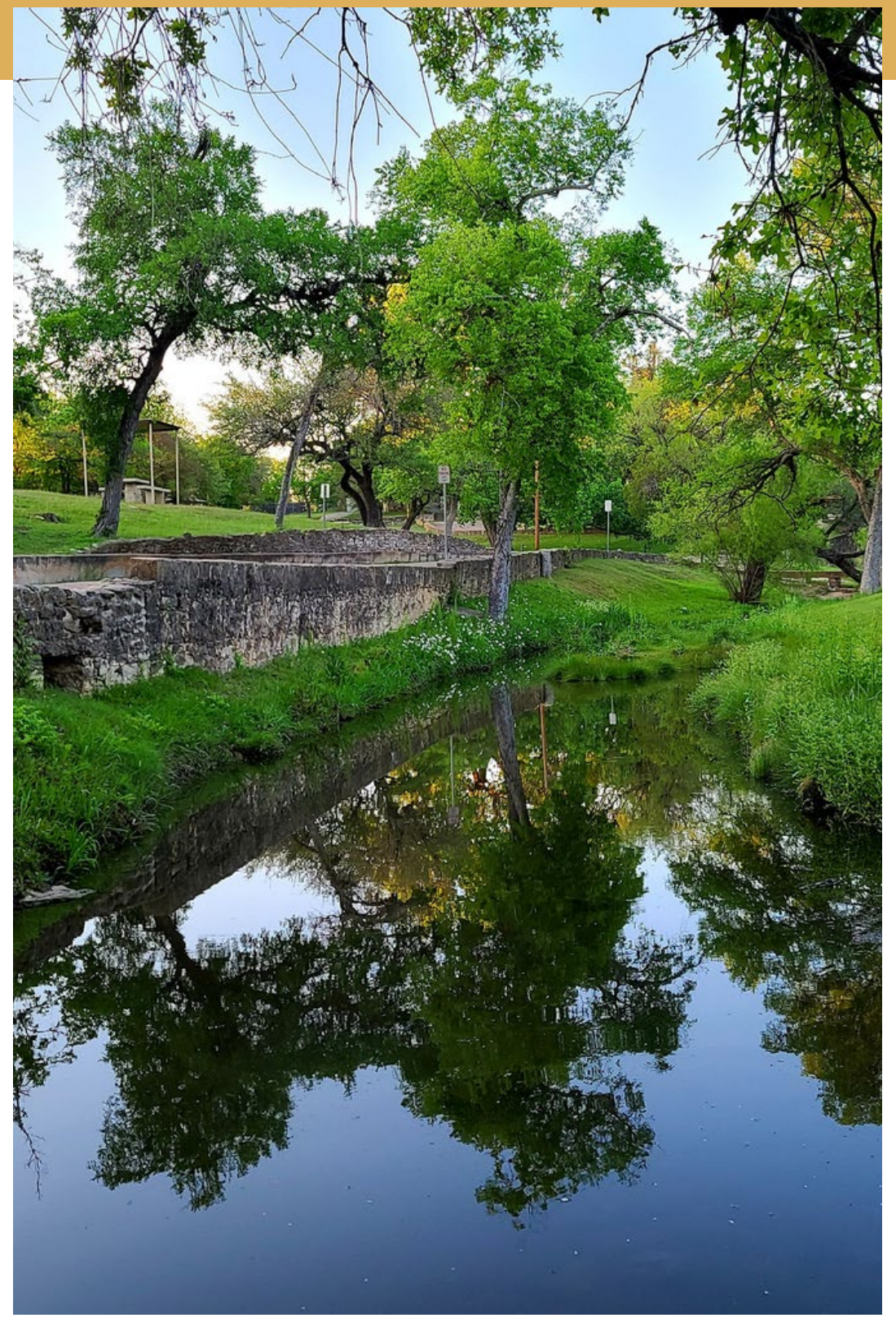
Chief: Jeffrey Clark
Captain: Keith Mueller
Lieutenant: Sid Post
Dispatch Supervisor: Jessica Stiles

Part 1 Crimes - Past 12 Mo



Department Report: Parks & Recreation

Parks & Recreation Director: Seth Phillips
NFH Rec, Aquatics, Athletics: Marte Bailey
Fitness Center: Leslye Clark
Parks Maintenance: Levi Cole



Ongoing Projects

- **FEMA Damaged Park Sites**

Faunt Le Roy, Raby, Brown

- **Fitness Center Expansion**

TPWD Grant Application

- **Christmas at the Ballpark**

Sponsorships & set-up of displays

Events

- **Christmas at the Ballpark**

December 1 -31

Department Report: Parks & Rec | Athletics

Parks & Recreation Director: Seth Phillips
NFH Rec, Aquatics, Athletics: Marte Bailey
Fitness Center: Leslye Clark
Parks Maintenance: Levi Cole

182 Youth Flag Football

Registered · Season ends November 10

164 Youth Volleyball

Registered · Season ended October 24th

12 Slow Pitch Softball

Teams · Season ended October 6

Fall 2026 Tournaments

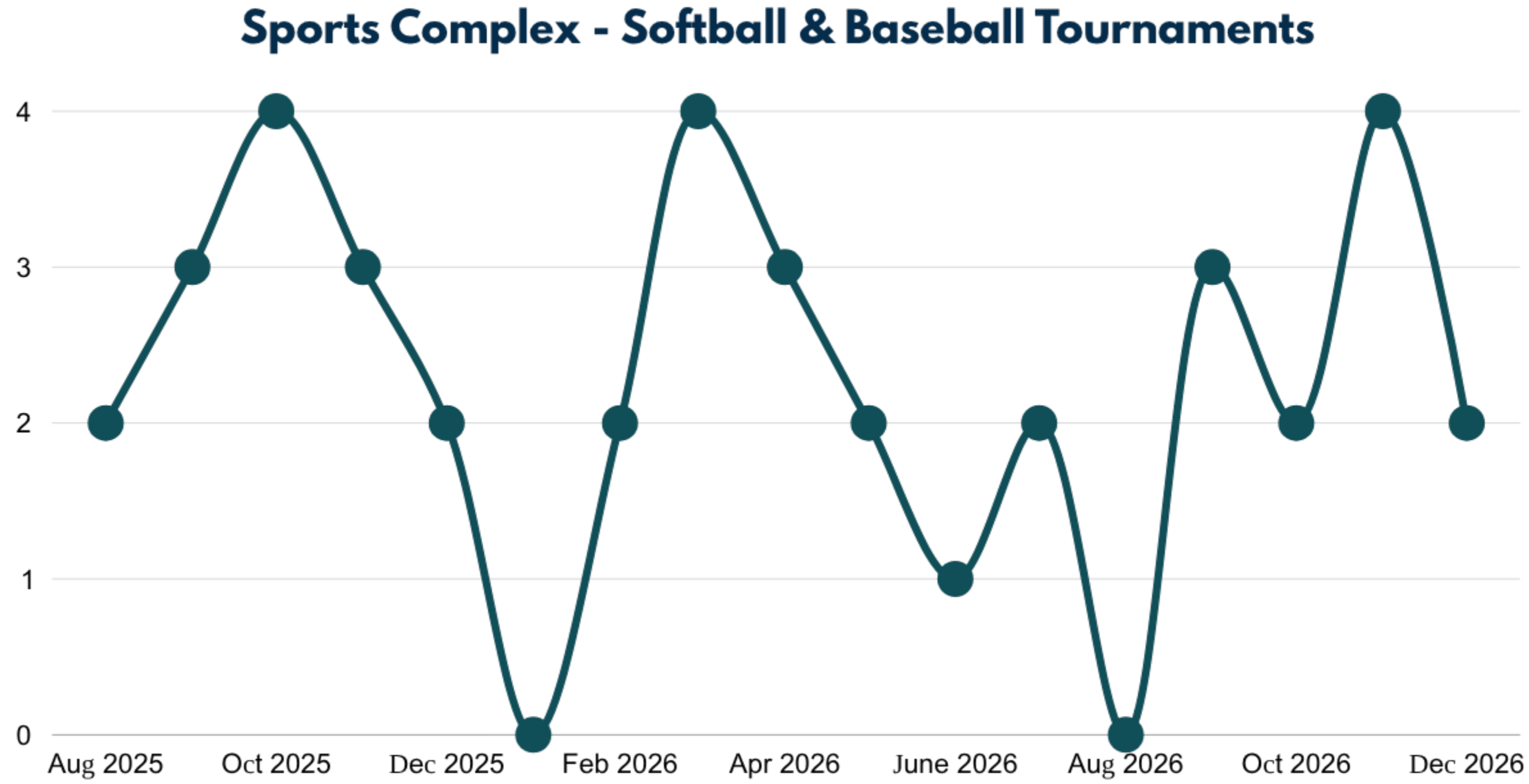
OCTOBER 2026			
10	11	24	25

NOVEMBER 2026			
1	7	8	14
15	21	22	29

Spring 2027 Tournaments

Feb 20, 21, 27, 28
Mar 6, 7, 13, 14, 20, 21
Apr 3, 4, 10, 11, 17, 18
May 1, 2, 22, 23
Jun 5, 6

Applications submitted for the TTA District and State Tournaments



Department Report: Parks & Rec

Fitness Center

Parks & Recreation Director: Seth Phillips
NFH Rec, Aquatics, Athletics: Marte Bailey
Fitness Center: Leslye Clark
Parks Maintenance: Levi Cole



Membership

- 946 Memberships
- 4,398 Member visits
- 158 Day Passes Sold

Group Exercise

- 80 Group Exercise Classes
- 627 Class Participants

Notes

- Leslye Clark replaced Tobias Moore as Fitness Center Supervisor
- Grants will be awarded 1/28/2027

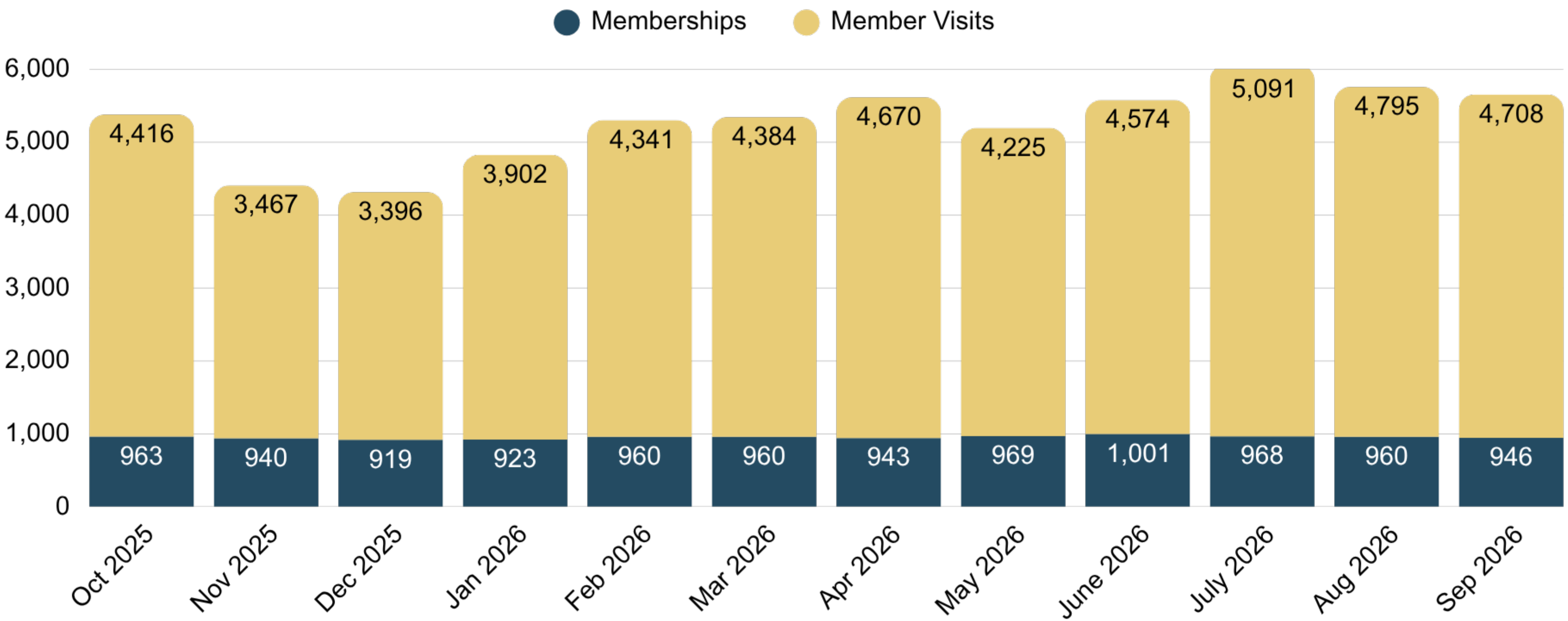
Sales

- Total Sales:
  - $15,258.40
- Memberships, Passes, Etc.
  - $12,583.29
- Retail
  - $1,324.61
- Insurance Reimbursement
  - $1,350.50

Department Report: Parks & Rec

Fitness Center

Parks & Recreation Director: Seth Phillips
NFH Rec, Aquatics, Athletics: Marte Bailey
Fitness Center: Leslye Clark
Parks Maintenance: Levi Cole



Department Report: Parks & Rec | NFH Rec

Parks & Recreation Director: Seth Phillips
NFH Rec, Aquatics, Athletics: Marte Bailey
Fitness Center: Leslye Clark
Parks Maintenance: Levi Cole

3,768
Total Visits
September 1 - 30

124
Average daily visits

248
Peak daily visits

7:00 PM
Busiest average hour

9
Tournaments hosted

October Highlights

- **#56480 Fully Reopened**
- **Zombie Run 5K**

October Event Calendar

NORTH FORT HOOD
RECREATION CENTER
BUILDING 56480
OCTOBER 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 Thursday Night Football	2 Karaoke Night 1830 to 2030	3 Pickup Volleyball 1930 to Close
4 Sunday Night Football	5	6 Pool Tournament 1830 to 2000	7 Ping Pong Tournament 1830 to 2000	8 Thursday Night Football	9 Karaoke Night 1830 to 2030	10 Pickup Basketball 1930 to Close
11 Sunday Night Football	12	13 Pool Tournament 1830 to 2000	14 9 Ball Tournament 1830 to 2000	15 Bingo Night @ Chapel 1730	16 Karaoke Night 1830 to 2030	17 Pickup Volleyball 1930 to Close
18 Sunday Night Football	19	20 Pool Tournament 1830 to 2000	21 Ping Pong Tournament 1830 to 2000	22 Thursday Night Football	23 Karaoke Night 1830 to 2030	24 Pickup Basketball 1930 to Close
25 Sunday Night Football	26	27 Pool Tournament 1830 to 2000	28 9 Ball Tournament 1830 to 2000	29 Thursday Night Football	30 ZOMBIE RUN	31 HALLOWEEN

Department Report: Administration

Deputy City Manager/CFO: Mike Halsema
HR Director: Lori McLaughlin
Library Director: Shae Harp

Finance

- FY 26-27 budget initiation
- Pre-audit inventories completed
- RFQs & RFPs

Airport

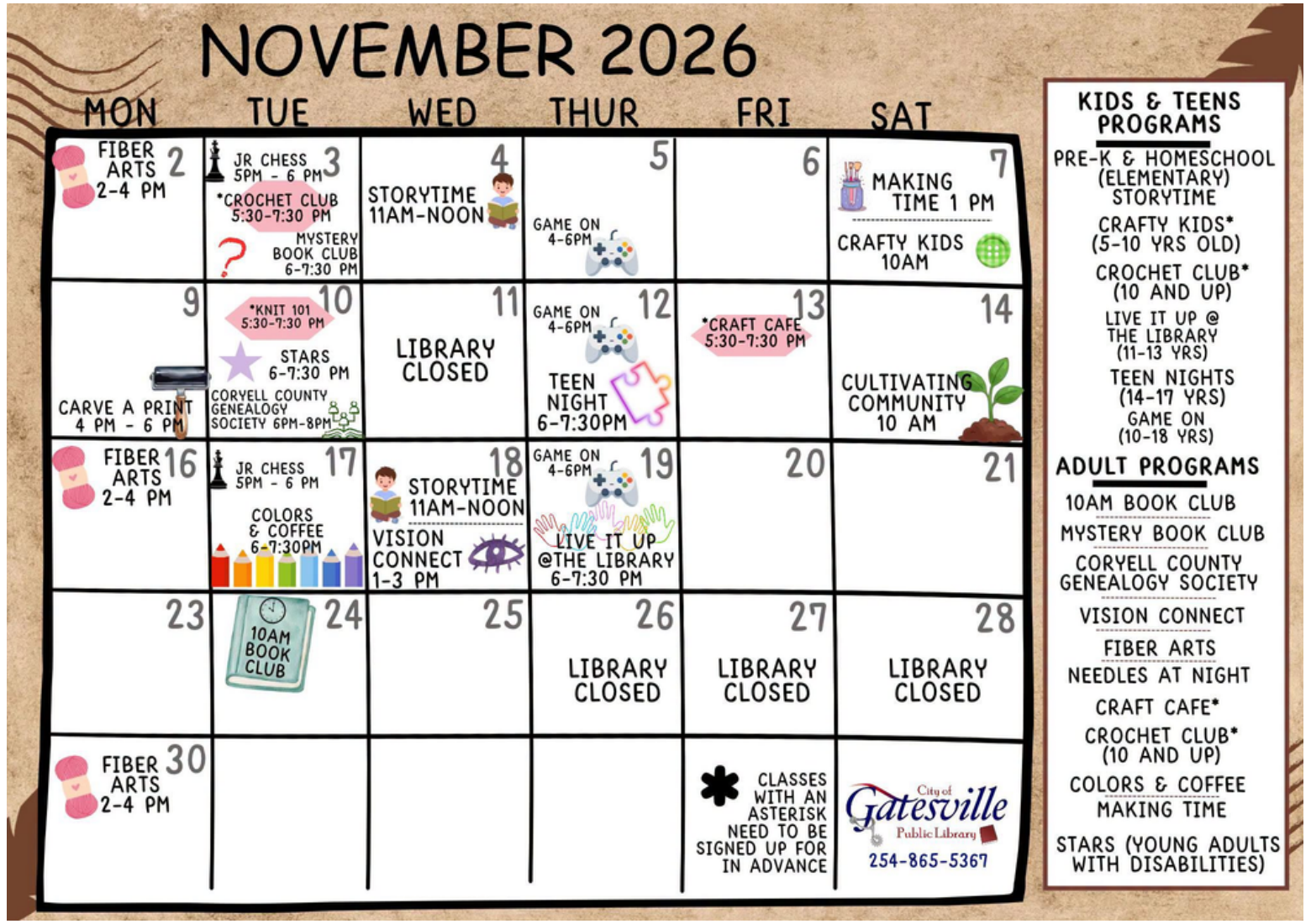
- Leases renewed by all tenants – new lease format likely by end of 2026
- RAMP grant - new grant submission in progress
- Master Plan - 90/10 grant in progress

Library

- November events
- “Story Walk” for Christmas in the Ballpark
- In-library and at-home services for patrons

Human Resources

- Open Enrollment planned for Nov. 10
- Employee Christmas Family Dinner planned for Dec. 17



Department Report: Development Services

Planning · Building Inspection · Code Enforcement

City Secretary: Holly Owens
Building Official: Miguel Gamez
Building Maintenance: Ronald Hornung
Permit Technician: Nicole Clark
Code Enforcement: Anna True & Lee Walters

Permits & Inspections: Permit Value - $562,926.61

Plan Review	
Home2Suites - New Construction - Civils & Drainage	
Parkview Phase 6 - New Construction - Civils & Drainage	
GISD Jr. High Renovations	
Gatesville Terrace - New Construction - Civils, Drainage, and Site Plan	
Certificates of Occupancy - 4	
Mooncreek LLC	1512 E Main St., Ste 105
The Main Boutique Fine Jewelry	1512 E Main St., Ste 102
Ellee Investments	2514 S Hwy 36
Whataburger	2733 S Hwy 36
326 active permits as of this report	

Permits Issued - 59	
Residential - New	0
Residential - Remodel	1
Commercial - New	
Commercial - Remodel	2
Accessory/Storage/Carport	4
Demolition	1
Sign	
Mech/Elec/Plmg/Gas	28
Inground Pool	
Solar	
Roof	10
Fence	1
Fire	3
Other	9
184 Inspections Performed = 8.76 daily (21 days)	

Department Report: Development Services

Planning · Building Inspection · Code Enforcement

City Secretary: Holly Owens
Building Official: Miguel Gamez
Building Maintenance: Ronald Hornung
Permit Technician: Nicole Clark
Code Enforcement: Anna True & Lee Walters

Planning & Zoning Commission

Plat(s) Processed

- *Gatesville Terrace
  - *All minor plats listed were reviewed and process in-house

Records Request

- 43 Open Records Requests
- 0 Zoning Verification Letters

Licenses - $4,160.00

Alarm (Comm/Res)	20
Amusement/Gamerooms	
Kennel	
Livestock	9
Gaming Machines	31
Mobile Home Park	
Spaces	
Recreational Vehicle Park	
Spaces	
Solicitor	
Special Event	2
TABC	
Vape/Cannabis Shop	5
Vendor	1

Department Report: Development Services

Planning · Building Inspection · Code Enforcement

City Secretary: Holly Owens
Building Official: Miguel Gamez
Building Maintenance: Ronald Hornung
Permit Technician: Nicole Clark
Code Enforcement: Anna True & Lee Walters

Code Enforcement & Building Standards Commission

10 Case(s) opened
0 Case(s) closed
0 Citation(s) issued

Department Report: Communications

Director: Patrice Gilbert

Ongoing Projects

- Facebook coordination for city departments & main city page
- City Manager Report – formatting, performance metrics
- Gatesville On The Job Video Series

Civic Center

- Use agreements updated
- Projector replacement
- Floor replacement

Auditorium

- Use agreements updated
- Maintenance issues

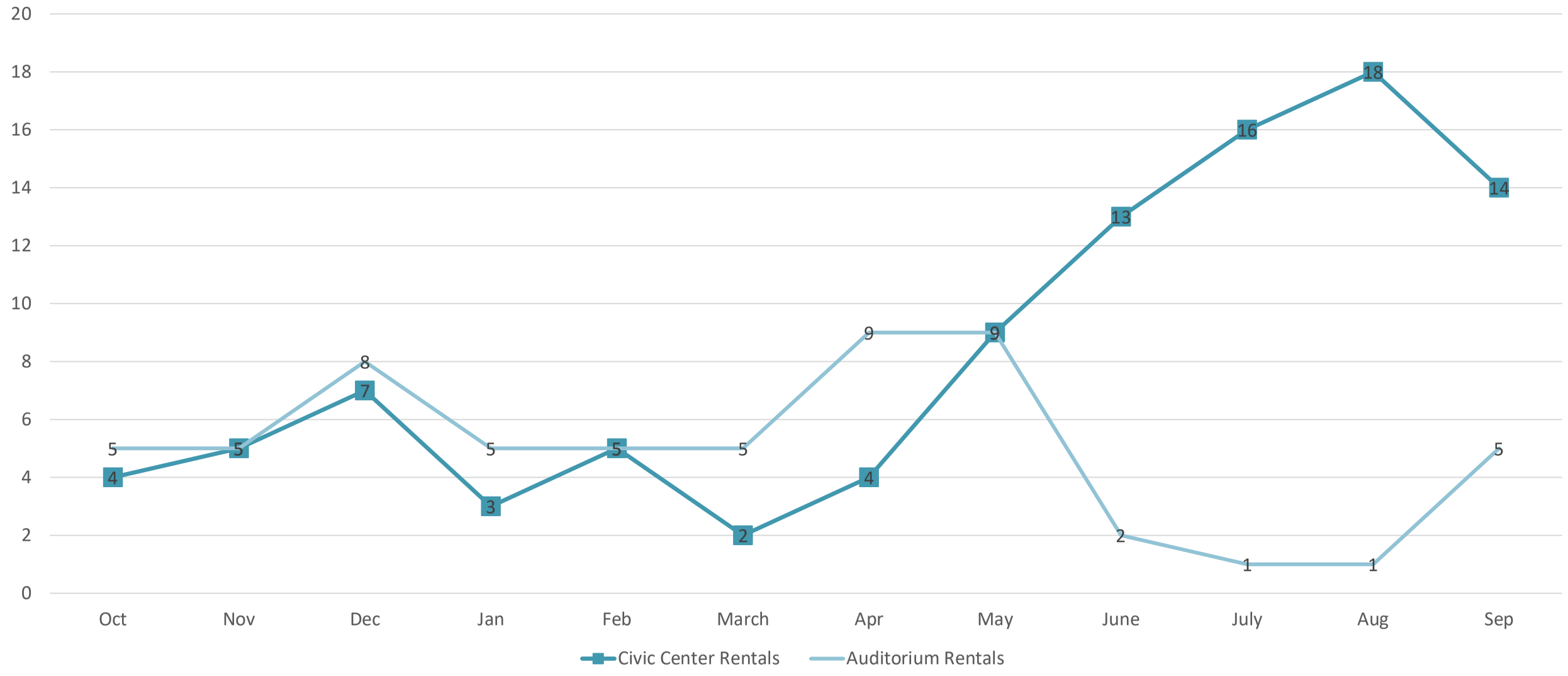
Upcoming Events

- Food for Families
- Christmas at the Ballpark - December 1-31

Department Report: Communications

Director: Patrice Gilbert

	2025			2026										
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	12-mo. Ttl	12-mo. Avg.
Civic Center Rentals	4	5	7	3	5	2	4	9	13	16	18	14	100	5.3
Auditorium Rentals	5	5	8	5	5	5	9	9	2	1	1	5	60	5



Summary of Major Projects, November 2026 Update

	Goal / Project	Active Since	Status	Notes
1	Ensure we meet the guidelines for **FEMA grant** and begin work on recovery / mitigation from 2024 flood.	May 2024	Near completion	FEMA funding obligated for final 5 projects (Leon WWTP, Stillhouse WWTP, Brown Park sewer line, Raby Park culvert, FLR Park culvert), engineering in progress.
2	Shady Lane bridge	May 2024 - City July 2025 - County	Near completion	Originally a City FEMA project, now a Coryell Co. / GLO - Project construction to begin November 2026
3	New PD building **USDA Rural Facilities grant**	March 2025	In Progress	Debt / grant consideration is due to clear USDA underwriting in next few weeks
4	Water Production Electric System Rehab	October 2025	In Progress	$20M bond issued; engineering firm selected by RFQ process; OPCs received
5	Water Production Filter Media Replacement **HB 500/Governor's office**	January 2026	Scheduled	Construction in progress
6	Amend CCNs	January 2026	In progress	Notifications sent to affected areas; PUC submittal continues in November
7	Downtown Wayfinding signs	February 2026	In progress	HOT funding approved, RFPs pending
8	Airport Master Plan **TXDOT Aviation grant**	February 2026	In progress	TXDOT RFP process in progress; contractor selection by Nov./Dec.
9	Issue all new Employee Handbook Policies by end of 2026	July 2026	In Progress	Complete re-write of Employee Handbook, 70 new policies to issue by Dec. 31
10	Hwy 36 gravity main replacement - **EPA grant**	July 2026	Scheduled	easements signed, engineering complete - in construction phase
11	North Ft. Hood WWTP concept planning & submission to US DOD	August 2026	In progress	formal request that Ft. Hood build its own WWTP on-base
12	Stillhouse WWTP Phase 2 - OPCs & Planning	October 2026	In progress	engineering RFQ finalized & pending council approval; OPCs to follow
13	Gatesville Leadership Series	October 2026	Scheduled	invitations sent to local business leaders, clergy, for Feb.-Mar. 2027 program
14	Communication Director - department start-up & goals	October 2026	Near completion	Patrice Gilbert, Communications Director, initiating new SOPs for Civic Center, building Communications Department goals & guidelines
15	Fire Department CIP - fire truck - potential **CDBG grant**	October 2026	In progress	exploratroy process to apply for grant for fire truck
16	City Hall / Auditorium parking lot reconstruction	October 2026	In progress	developing plan to close Saunders St. and construct parking lot with 60+ spaces
17	WSC Contracts - Grove & Coryell City	October 2026	In Progress	amendments propsoed by WSCs - city attorney review in progress
18	Final amendments to Zoning Ordinance re: RV Parks	October 2026	In Progress	meetings with RV park owners TBD, P&Z meeting Dec. 3; council 1st reading Jan. 12 or 26
19	Pickle Fest and July 4 Fireworks Festival preparations for 2027	November 2026	In progress	HOT funding pending council approval

Completed Major Projects, Past 12+ Months

- Ensure employees are adequately compensated and ensure retention and recruitment goals are met.
- Ensure street department budget for paving is utilized to full extent
- Airport fuel system replacement
- Develop procedure for HOT fund disbursement
- Establish recurring training for all supervisors
- Hughes EST
- Auditorium assessment & follow-up
- Lakewood lift station line re-route away from SH 36
- Clarifier #1 at Water Production plant
- Downtown Historic District Designation
- Schedule for addressing issues identified in FNI's "Mini CIP" Water Plan
- Work to revise regional water rates to ensure we are recovering operation, maintenance, and capital costs
- Cottonwood culvert
- Conduct a Comp & Class Study for all funded positions
- Re-write Zoning Ordinance
- City Hall renovations
- Set Airport Advisory Board
- Fitness Center renovations of HVAC, insulation, roof
- America 250 Planning
- Complete new roadwork, install gate at city property on FM 215
- Downtown Fire - permitting, security, business owner assistance
- Stillhouse WWTP Phase 1 TWDB grant/loan
- Complete negotiations with CCS re: purchase of 805 E. Main St.

Recent & Upcoming Community Events



October 24	**Boozaar**
November 6	**Arbor Day Tree Planting Ceremony**
November 14	**KGB Fall Sweep**
November 14	**Corks & Kegs**

Upcoming Events

DATE	TIME	EVENT	LOCATION
Nov 20	7a - 7p	Food for Families	Gatesville Fire Dept.
Nov 26 & 27		Thanksgiving Holiday	
Dec 1	5:30p-8:30p	Christmas at the Ballpark - Tree Lighting Ceremony	Sports Complex
Dec 12	10:00a	Christmas Parade	Main St.
Dec 12	11:00a - 5:00p	Holiday Extravaganza	Civic Center
Dec 12	5:30p-8:30p	Christmas at the Ballpark - Cocoa/Story Time	Sports Complex
Dec 19	5:30p-8:30p	Christmas at the Ballpark - Cocoa/Story Time	Sports Complex
Dec 24 & 25		Christmas Holiday	

Q&A

Thank You


Faith & Future
POLICE
CITY OF GATESVILLE






City of
Gatesville
Spur Capital of Texas